

## Request for Field Trip

Teacher's Name Vicki Crenshaw School OCCHSDestination (include address) Nashville, TN Opreyland Hotel

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) 10-12 Subject Area (secondary) HOSA1. How is this trip an integral part of an approved course of study? Students who

Competed at the State HOSA competition & advanced to the National HOSA competition.

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

a. The students who competed are preparing each week to  
 b. further their knowledge in their competition area.

c. \_\_\_\_\_

d. \_\_\_\_\_

3. Follow-up activities for this unit will include the following activities:

a. Students will share their experiences & other  
 b. students to ~~unencourage~~ encourage others to  
 c. compete

d. \_\_\_\_\_

4. Transportation Requested: - personal vehicle - County vehicle5. Date of Trip: June 24 - June 26, 20096. Substitutes Requested (if necessary): no7. Parental Permission Forms Received: yes8. Plans of Students Not Going On Trip: no

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Vicki Crenshaw (<sup>total</sup> \$538.<sup>00</sup>) (343.<sup>00</sup> lodging + \$75.<sup>00</sup> registration + \$120 meals)  
Randall Crenshaw

10. What is the total number of students going on the trip?

2 - max 1 - competitor (Check B) Colby Napper (Check B) Former State Officer

11. How much regular classroom instructional time will be missed?

none

12. What is the approximate cost of the trip per student?

\$ 538.<sup>00</sup> total (<sup>\$ 343.<sup>00</sup> lodging</sup> <sup>\$ 75 registration</sup> <sup>\$ 120 meals</sup>)

13. How are you funding the trip?

Perkins Funds

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration Need a check for this before we leave.

(2) Meals (3 meals 4/24 + 4/25 - 2 meals 4/24)

(3) Lodging (include name of hotel and cost per night) Opeyland Hotel \$171.<sup>50</sup> per room  
(would like to get a check for this before we leave) per night

(4) Mileage

(5) Other anticipated expenses such as parking (specify) \$18/day parking x 3 days  
\$054.<sup>00</sup>

Signed: Michelle Johnston/Vicki Crenshaw Date: 5/5/09  
(Teacher Requesting Trip)

Approved By: Linda C. Short Date: 5/5/09  
(Signature of Principal)

Approved By: [Signature] Date: 5/5/09  
(Signature of Assistant Director of Schools)

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Director of Schools)

Approved by Board (if necessary): \_\_\_\_\_

Remarks or Conditions: \_\_\_\_\_